

2023-2024 FISCAL YEAR

PROPOSED BUDGET

CITY OF NEWKIRK

NEWKIRK MUNICIPAL AUTHORITY

SPECIAL FUNDS

DEBT SERVICE

WORK SESSION: May 15, 2023

PUBLIC HEARING: June 12, 2023 at 5:30 p.m. at the Newkirk Public
Library

ADOPTION FOR 2023-2024 FISCAL YEAR BUDGETS MONDAY, JUNE
12, 2023 AT 6:00 P.M. at the Newkirk Public Library

PREPARED BY CITY MANAGER RYAN SMYKIL

RECEIVED

JUL 13 2023

State Auditor
and Inspector

Key



The City of
NEWKIRK

PO Box 469 · Newkirk, OK 74647
Ph: (580) 362-2117 · Fax: (580) 362-3396

MAYOR:
Dereck Cassady

CITY MANAGER:
Ryan Smykil

COMMISSIONERS:
Joe Anderson
R.J. Capone

May 8, 2023

Dear Honorable Mayor and Commissioners:

Attached is the first draft of the 2023 – 2024 fiscal year budgets for the General Fund, Municipal Authority, Special Funds and Debt Service Accounts for the City of Newkirk. This budget is ready to be considered at the Special Work Session scheduled for May 15, 2023.

The estimated amount available to budget for the General and Municipal Authority Funds combined is \$4,566,587, after a 5% safety net reduction, of which \$4,525,519 is currently being budgeted for – a small increase over the 2022-2023 fiscal year budget. Services total \$1,781,430 which is 39% percent of the total budget, maintenance and operation \$2,644,504 which is 58% of the total budget, and \$107,500 for capital outlay which is 2% of the total budget. Services are an estimated decrease of \$39,367, Maintenance and Operations are an estimated increase of \$66,520, and capital outlay is an estimated decrease of \$19,000 compared to the 2022-2023 fiscal year budget.

General Fund Special Funds total \$2,602,582, Municipal Authority Special Funds total \$1,220,801, and Debt Service Funds total \$391,450 which is comprised of the WIP 2015 Construction Fund, WIP 2020 Construction Fund, and the Water Improvement Fund. The 2015 WIP Construction Fund 2015 was completed in the 2020-2021 fiscal year and now totals \$0. The 2020 Construction Fund totals \$32,050 to be used for completing the SCADA System at the Water Wells. The Water Improvement Payment Fund totals \$359,400 which includes payments for the 2015 & 2020 Construction Bonds, water line improvements, and the #1 Lift Station.

Capital budgeted improvements in special funds include: curbing and park equipment at Lions Park, rock for alleys, asphalt for pot holes, equipment to connect to the Offender Data Information System (ODIS), building a splashpad at Lion's Park, and finishing the Public Safety Center. Capital budgeted improvements in the General and Municipal Authority Funds include: gravel for cemetery roads, books and guttering for the library, police vehicles, and shoring for utility digs. Infrastructure improvements include paving streets, tree trimming, substation improvements, lease payments on the digger truck, culverts and drainage, and improvements to the #1 Lift Station and the water treatment plant.



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There is funding budgeted for the annual payment to Oklahoma Municipal Retirement Fund in the amount of \$77,385.00 – this is for the defined benefit plan that still must be funded and is based on the actuarial statement provided by OMRF. This is a significant increase from what was budgeted in the 2022-2023 fiscal year (\$29,385) due to the plan losing value from a declining stock market. There is also \$15,000 budgeted for match to possible grants.

Revenue estimates for 2023-2024 are less than the current fiscal year projections, after a historic summer in 2022. These estimates for 2023-2024 are purposefully conservatively forecasted to alleviate surprises. As an example, the 2022-2023 fiscal year saw higher than anticipated revenue from increased electric sales. However, this was offset by the increased purchases in electric. It is plausible that a similar situation will arise in 2023-2024, as many customers have begun using more electric due to drastic swings in temperatures so far this spring.

Additionally, some expected funds in the 2023-2024 fiscal year are currently not in the budget. This includes funds from FEMA for the ice storm of 2020, IHS funds and CAP Grant funds for the lift station, and funds from the new Fire/EMS Services County Tax. Some of these funds were expected in the current fiscal year, but have not yet been transferred due to many changes at FEMA, from the engineering for the lift station not yet being complete, and final rules for use of county funds still pending. In these cases, it is more prudent to account for those funds once they are actually in hand.

As with every proposed budget, actual collections and any emergencies that occur throughout the year will determine which of the anticipated projects will be completed. Finally, I firmly believe that every City employee recognizes the importance of being good stewards of the citizen's funds and will take great care in the management of the proposed budget.

Respectfully,

Ryan Smykil
City Manager



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June 12, 2023

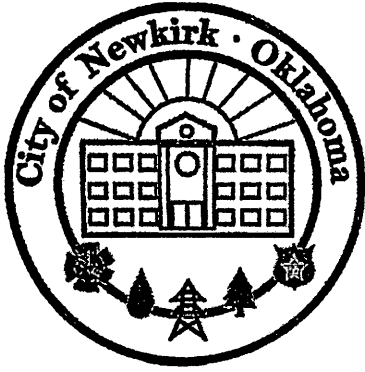
Dear Honorable Mayor and Commissioners:

Attached is the final draft of the 2023 – 2024 fiscal year budgets for the General Fund, Municipal Authority, Special Funds and Debt Service Accounts for the City of Newkirk. This budget incorporates the changes requested from the first presentation of the budget and Special Work Session held May 15, 2023.

The estimated amount available to budget for the General and Municipal Authority Funds combined is \$4,566,587, after a 5% safety net reduction, of which \$4,565,344 is being budgeted for – an increase of 1% over the 2022-2023 fiscal year budget. Services total \$1,783,130 which is 39% percent of the total budget, maintenance and operation \$2,672,704 which is 59% of the total budget, and \$109,500 for capital outlay which is 2% of the total budget. Services are a decrease of \$37,667, Maintenance and Operations are an increase of \$94,720, and capital outlay is an estimated decrease of \$17,000 compared to the 2022-2023 fiscal year budget.

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Respectfully,

Ryan Smykil
City Manager

RESOLUTION 2023-1

A RESOLUTION APPROVING THE OPERATING BUDGETS OF THE VARIOUS CITY OF NEWKIRK FUNDS FOR FISCAL YEAR 2023-2024

WHEREAS, the 2023-2024 Fiscal Year operating budget be adopted in the amounts reflected in the attachment which shows the summary of proposed revenues and the proposed expenditures for each fund and department, and;

WHEREAS, the General Fund and Municipal Authority combined budget totals \$4,566,588, Debt Service Obligations \$359,400, Construction Funds 2015 and 2020 \$32,050 and the Special Cash Funds total \$2,602,582, and;

WHEREAS, the annual 2023-2024 fiscal year budget for the City of Newkirk was posted on the City of Newkirk website (CityofNewkirkOK.gov) on June 5th, 2023, and a publication was in the Newkirk Herald Journal on June 8th, 2023, and;

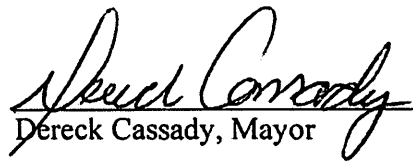
WHEREAS, a public hearing was held June 12th, 2023 at 5:30 p.m. to hear public comments.

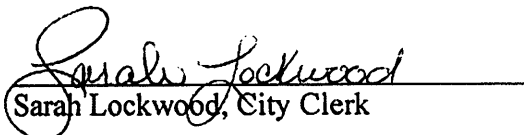
NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEWKIRK, OKLAHOMA, the annual 2023-2024 fiscal year Budget for the City of Newkirk presented for all funds (General, Municipal Authority, Special Cash Funds, Debt Service and WIP Construction Fund 2015 and 2020) combined totaling shall be \$7,169,170.

BE IT FURTHER RESOLVED that the 2023-2024 fiscal year budget for the City of Newkirk for all funds totaling \$7,169,170 be approved this 12th day of June, 2023.



ATTEST:


Dereck Cassady, Mayor


Sarah Lockwood, City Clerk

City of Newkirk - Newkirk Municipal Authority - Special Funds - Debt Service Proposed Budgets 2023-2024

Resources:	General	Street & Alley	Electric Ext	Park & Rec	Rural Fire	Library Cash	Ins	Court Tech Fee	Grant Fund	Cemetery Care	Municipal Court	One Cent Sales Tax	Infrastructure Tax	Ind Authority	Meter Fd	Senior Citizen Cash Fd	Public Safety Center	Total
Municipal Authority Collections	\$ 4,436,260																	\$ 4,436,260
Licenses and Permits	\$ 9,211																	\$ 9,211
Fines	\$ 29,157							\$ 4,680			\$ 30,478							\$ 64,315
Miscellaneous	\$ 40,000		\$ 80				\$ 16,452									\$ 2,001		\$ 58,533
Taxes	\$ 45,234	\$ 17,459										\$ 195,021	\$ 160,243					\$ 417,957
Rents	\$ 16,000																	\$ 16,000
Cemetery	\$ 20,000									\$ 3,167								\$ 23,167
Ambulance	\$ 205,974																	\$ 205,974
Charges for Services	\$ 8,593			\$ 10,831		\$ 7,823										\$ 14,537		\$ 41,784
Interest	\$ 459	\$ 15								\$ 457		\$ 534	\$ 33					\$ 1,498
Insure Okla Payments	\$ 36,034																	\$ 36,034
Grant	\$ -				\$ 4,400				\$ 280,000							\$ 11,800		\$ 296,200
Meter Deposits	\$ -				\$ -										\$ 29,733			\$ 29,733
Fund Balance	\$ 328,978	\$ 54,258	\$ 5,740	\$ 141,308	\$ 31,819	\$ 108,128	\$ 3,941	\$ 12,803	\$ 48,068	\$ 157,960	\$ 3,513	\$ 540,059	\$ 118,307	\$ 1,667	\$ 175,204	\$ 14,425	\$ 4,187	\$ 1,750,365
Less:																		
Transfers (Debt Service)	\$ (316,579)																	\$ (316,579)
Encumbrances	\$ (3,658)																	\$ (3,658)
5% Reserve	\$ (240,347)																	\$ (240,347)
Ineligible Revenues	\$ (48,731)																	\$ (48,731)
Total Resources	\$ 4,566,588	\$ 71,732	\$ 5,820	\$ 152,139	\$ 36,219	\$ 115,951	\$ 20,393	\$ 17,483	\$ 328,068	\$ 161,584	\$ 33,991	\$ 735,614	\$ 278,583	\$ 1,667	\$ 204,937	\$ 42,763	\$ 4,187	\$ 6,777,719
Expenditures:																		
Ambulance	\$ 253,000																	\$ 253,000
Cemetery	\$ 46,700									\$ 161,577								\$ 208,277
City Attorney	\$ 10,404																	\$ 10,404
City Clerk	\$ 215,400																	\$ 215,400
City Treasurer	\$ 30,600																	\$ 30,600
City Senior Director	\$ 61,960														\$ 40,000			\$ 101,960
Fire	\$ 331,800				\$ 36,000												\$ 4,100	\$ 371,900
General Gov't	\$ 326,700						\$ 20,000		\$ 43,000				\$ 278,000	\$ 1,667				\$ 669,367
Library	\$ 70,070					\$ 36,000												\$ 106,070
Managerial	\$ 3,600																	\$ 3,600
Municipal Court	\$ 58,300										\$ 33,990							\$ 92,290
Park	\$ 83,900			\$ 142,000														\$ 225,900
Police	\$ 367,800							\$ 17,000										\$ 384,800
Service Center	\$ 5,900																	\$ 5,900
Street	\$ 97,100	\$ 38,000										\$ 735,000						\$ 870,100
Swim Pool	\$ 31,200																	\$ 31,200
Electric	\$ 2,107,000		\$ 5,820												\$ 204,800			\$ 2,317,620
Sanitation	\$ 205,000																	\$ 205,000
Sewer	\$ 92,900																	\$ 92,900
Water	\$ 166,000								\$ 285,000									\$ 451,000
Total Expenditures	\$ 4,565,334	\$ 38,000	\$ 5,820	\$ 142,000	\$ 36,000	\$ 36,000	\$ 20,000	\$ 17,000	\$ 328,000	\$ 161,577	\$ 33,990	\$ 735,000	\$ 278,000	\$ 1,667	\$ 204,800	\$ 40,000	\$ 4,100	\$ 6,647,288

Public Hearing will be Monday, June 12, 2023 at 5:30 p.m. at the Newkirk Public Library at 116 N. Maple. Public is invited.



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Newkirk Herald** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(580) 362-2140**.

Notice ID: SNcc7P1uLXUHPslHgnfg | Proof Updated: May. 31, 2023 at 08:37am CDT
Notice Name: City of Newkirk Budget NHJ 6-8

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
Ryan Smykil	Newkirk Herald
newkirkcymanager@gmail.com	

Columns Wide: 8	Ad Class: Legals
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06/08/2023: Display Ad	362.57
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Subtotal	\$362.57
Tax	\$0.00
Processing Fee	\$36.26
Total	\$398.83

Expected print dimensions of advertisement:

Width: 11.25 in., Height: 6.47 in.

Newspaper page size: Width: 11.25 in., Height: 19.56 in.

Publisher may wrap or break notice between pages.

(Published in the Newkirk Herald Journal Thursday June 8, 2023.)

(11)

City of Newkirk - Newkirk Municipal Authority - Special Funds - Debt Service Proposed Budgets 2023-2024

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Public Hearing will be Monday, June 12, 2023 at 5:30 p.m. at the Newkirk Public Library at 116 N. Maple. Public is invited.



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News or Announcement: *Public Budget Hearing* has been updated

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Public Budget Hearing

June 12, 2023

POSTED ON: JUNE 5, 2023 - 11:21AM

The City of Newkirk will hold a public budget hearing for the FY 2023-2024 Municipal Budget on Monday, June 12, 2023 at 5:30 p.m. at the Newkirk Public Library located at 116 N. Maple in Newkirk, OK. The public is invited to attend.



Attachment	Size
 budget_summary_2023-2024.pdf	105.6 KB

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(580) 366-0717

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